

# ASKHAM BRYAN PARISH COUNCIL

## MINUTES of a meeting of the PARISH COUNCIL (PC)

held on Thursday 16<sup>th</sup> November 2023 starting at 7:30pm in the Village Hall.

**PRESENT:** Councillor Simon Peers (Chair)  
Councillors Julie Barber Helen Dawson Mark Walker  
Jason Boakes

**In attendance:** Ward Cllr. Anne Hook and the Clerk.

**1 APOLOGIES.** Cllrs. Smith and Wiseman.

**2 DECLARATIONS OF PECUNIARY INTEREST:** Cllr. Boakes regarding Greystones, 90 Main Street as this was his next-door neighbour.

### **3 PUBLIC PARTICIPATION**

There were no members of the public present.

### **4. MINUTES OF THE MEETING OF THE PC HELD ON 19<sup>th</sup> OCTOBER 2023.**

It was **resolved** that the minutes of the meeting of the PC held on 19<sup>th</sup> October 2023 be approved and that Cllr. Boakes (as Chair on the night) be authorised to sign, all in favour.

### **5. PLANNING**

#### **a. Planning Applications Received**

There were two planning applications to consider.

- a. 23/01848/TCNOT - Telecommunications Mast, Eastfield Farm, Moor Lane - Regulation 5 notice for the removal of 6 No. antennas and 15 no. RRUs. Installation of 6 no. replacement antennas and 15 no. replacement RRUs on existing lattice tower.

The PC had considered this at the October meeting and had **resolved** to raise **No Objection**.

- b. 23/01957/TCA – Greystones, 90 Main Street - Fell 1 no. Ash tree and crown reduce 4 no. trees situated in a conservation area.

It was clear from the street that the ash tree was dead and as the other work was just reducing existing trees, it was **resolved** to raise **No Objection** to this proposal.

#### **b. Planning Decision Notices Received**

The following application had been determined;

- a. 23/01730/TCNOT - Telecommunications Mast, Eastfield Farm, Moor Lane - Regulation 5 notice for the removal of 6 No. antennas and 3 no. RRUs. Installation of 6 no. replacement antennas and 3 no. replacement RRUs on existing lattice tower. It was noted that the Local Planning Authority had raised **No Objection** to this proposal.

### **6 CRIME REPORT**

There was one reported crime in October being the theft on 6<sup>th</sup> October from the College of a gazebo, diesel fuel, cable and a distribution board which were to be used at an event. Residents needed to be aware not to leave items unattended by the roadside. Two house alarms had gone off.

### **7 REPORT FROM WARD COUNCILLOR HOOK**

Ward Cllr. Hook reported that she is the recipient of a newsletter on green matters and had recently circulated (via the Clerk) a couple of grant opportunities. One regarding available funding for those who do not have a gas supply for heating their homes and one regarding the Local Energy Advice Demonstrator (LEAD) scheme for York homeowners of conservation-area and listed properties detailed advice on the best ways to insulate and heat their homes. She was still to chase the signs. She advised that there was still a bit of Ward Committee grant funding available for organisations which help the village, the deadline for applications was January 2024. The

constitution had been changed. Reports of a sinkhole had caused some alarm but this was nowhere near as large as people had feared.

## **8 OTHER MATTERS.**

### **8.1 Budget for 2024/25.**

A revised budget for 2024/25 of £11,170 had been circulated taking into account the discussion at the October meeting. The £1,000 contingency was no longer necessary. The changes to the rules about double-taxation were noted (i.e. evidence of the expenditure was needed in the form of receipts or invoices). £150 would be allowed for the tree inspection and £500 for the gated access between the glebe land and the Recreational Area. The solicitors acting on behalf of York Diocese had been in touch (see 8.6 below). The revised figures suggested a 4% increase in precept.

### **8.2 Recreational Area.**

The entrance to the Recreational Area was still to be sorted, having taken a look at this, it was realised that this was not as straight forward as had originally been thought. Picnic benches would be part of phase 2 but there was nothing new to report since the October meeting.

### **8.3 80<sup>th</sup> anniversary of the D-Day landings in June 2024.**

The use of a beacon was considered, it was noted that historically, there had been a beacon on the ridge. The occasion could be marked with an event at the War Memorial. There would be an article in the newsletter about this event.

### **8.4 Event at Christmas – 2<sup>nd</sup> December 2023.**

Cllrs. Boakes had spoken to the landlord of the local public house and he was still willing to host an event. He also reported on discussions about this event at the last meeting of the Village Hall Management Committee. The date had been advertised in the last newsletter. The Village Hall was considered as the focal point for Christmas event, however, it was due to be used for a wake and there were therefore limitations on indoor decorations. These limitations did not apply to the land at the front of the Village Hall. It was therefore felt that the Christmas event be outside the Village Hall which would be open for toilet facilities. Refreshments could be served including, hot chocolate, mulled wine and mince pies. It was decided not to have games which had been part of the 2022 event (such as guess the number of sweets in the jar). It was also decided not to have a Father Christmas or a raffle (as prizes needed to be sourced). Cllr. Peers had started work on a flyer and was happy to buy mulled wine. Volunteers were needed to make the mince pies (the name of someone who did so at the 2022 event was suggested) and to give out food and drink and volunteers were needed for music. Cllr. Barber volunteered to help out, some Councillors would be unavailable on the day. There would be a tree which would be lit at 6pm and the event would continue at the public house from 6:30pm. It was agreed to stick to one flyer, volunteers were needed to help with delivery. The need to set up an entertainments committee to organise future such events would be considered in future.

### **8.5 Correspondence from the York Diocese solicitors regarding access to the Recreational Area across Diocesan glebe land.**

The solicitors acting on behalf of York Diocese had replied to the email from the Clerk dated 22<sup>nd</sup> January 2021. They were asking if it was still preferable to the PC to pay annually rather than a lump sum every ten years. It was agreed that the Clerk replies accordingly.

### **8.6 The next phase of tree works as recommended in the tri-annual tree report.**

This had been considered by the earlier Natural Environment Committee (NEC) meeting. It was noted that the had resolved to accept the offer of the college to do the recommended work free of charge using students under supervision.

**9.1 Report of invoices to be paid**

It was **resolved** that the following invoices to be paid, all in favour.

- Clerk’s Salary 01/10/2023 to 31/10/2023 plus deductions payable to HMRC taking into account the overall credit with HMRC.
- Clerk’s expenses, mileage - 8 miles (£4.18) and car parking – LNER car park (£3)
- Boston Bulbs - Jo Barker - Fritillaria Meleagris (£12.50), Native English Bluebell (£25.83), Narcissus Obvallaris (£22.50) and Snowdrop Galanthus (£16.25) - packs of 100 each. TOTAL £77.08 + £4.99 postage (retrospective approval).
- Dean's Garden Centre - Jo Barker - Tulip Bulbs (mixed) (£5.84), Bedding Plants (14 x £3) - - 17<sup>th</sup> October 2023. £39.87 + VAT.
- Dean's Garden Centre - Jo Barker - Fifty litres of Growmore Multi-purpose compost - 28<sup>th</sup> October 2023. £ 4.49 + VAT.
- Mike Walmsley Landscapes - Mole control, £90 call out charge plus four moles caught at £15 per mole. £150.
- Clerk’s Salary 01/11/2023 to 30/11/2023 plus deductions payable to HMRC taking into account the overall credit with HMRC.
- Village Hall Hire Charges – eleven Parish Council meetings, one Annual Parish meeting and six Natural Environment Committee meetings (£232).

The last two were anticipated payments as there was no meeting in December.

**10 CORRESPONDENCE AND SOCIAL MEDIA**

A list of correspondence had been circulated and the contents noted.

**11 ACTION TRACKER**

An Action Tracker had been circulated with the agenda papers listing all previously agreed actions and reports on progress. The situation regarding the entrance gate was noted (see item 8.2 above).

**12 DATE OF NEXT MEETING**

The dates of meetings in 2024 would be;

18<sup>th</sup> January, 15<sup>th</sup> February, 21<sup>st</sup> March, 18<sup>th</sup> April, 16<sup>th</sup> May (Annual meeting), 20<sup>th</sup> June, 18<sup>th</sup> July, 15<sup>th</sup> August, 19<sup>th</sup> September, 17<sup>th</sup> October and 21<sup>st</sup> November. All to be held at the Village Hall at 7:30pm

The meeting closed at 8:47pm.

Signed

18 January 2024